



MELKSHAM WITHOUT PARISH COUNCIL

Clerk: Mrs Teresa Strange

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Monday 28th February 2022

To all members of the Council Finance Committee: Councillor John Glover (Chair of Council & **Chair of Finance Committee**), Councillor David Pafford (Vice Chair of Council), Councillor Alan Baines (**Vice Chair of Finance Committee**), Councillors Richard Wood, Shona Holt, Robert Shea-Simonds & Councillor John Doel

Dear Finance Committee members

You are invited to attend the Finance Committee Meeting which will be held on **Monday 7th March 2022 at 7.00pm** to consider the agenda below.

TO ACCESS THE MEETING REMOTELY PLEASE FOLLOW THE ZOOM LINK BELOW. THE LINK WILL ALSO BE POSTED ON THE PARISH COUNCIL WEBSITE WHEN IT GOES LIVE SHORTLY BEFORE 7PM.

Click link here:

<https://us02web.zoom.us/j/2791815985?pwd=Y2x5T25DRIVWVU54UW1YWWE4NkNrZz09#success>

Or go to www.zoom.us or Phone 0131 4601196 and enter: Meeting ID: 279 181 5985
Passcode: 070920 Instructions on how to access zoom are on the parish council website www.melkshamwithout.co.uk If you have difficulties accessing the meeting please call (do not text) the out of hours mobile: 07341 474234

The recording will be available to view on YouTube the day following the meeting, search for Melksham Without Parish Council, until the minutes of that meeting are approved, which become the legal record of the meeting.

Yours sincerely

Teresa Strange
Clerk

Copy to: All Councillors

AGENDA

1. **Welcome & Housekeeping**
2. To receive **Apologies and approval of reasons given.**
3. a) To receive **Declarations of Interest**
b) To consider for approval any **Dispensation Requests** received by the Clerk and not previously considered.
4. To consider holding items in Closed Session due to confidential nature *Under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.*
5. **Grant Aid:**
 - a) To note current Grant Aid policy
 - b) To note budget provision for Grant Aid 2022/23
 - c) To consider allocating some funding towards Platinum Jubilee events/commemorations
 - d) To consider Grant Aid applications for 2022/23
 - e) To consider Platinum Jubilee funding applications
6. **Audit**
 - a) To receive verbal update following 2nd Internal Audit visit (24th Feb) for 2021/22
 - b) To appoint Internal Auditor for 2022/23
 - c) To note year end closure on accounting software to take place 6th May
7. **Financial Services Compensation Scheme (FSCS)**
To note confirmation that the parish council is an eligible body under the FSCS rules

Copy to: All Councillors